

Role descriptions for Core Team managers.

Deputy Camp Chiefs

Your role of Deputy Camp Chief (Scouts and Guides) will be to support the Camp Chiefs in delivering MegaMoot in 2022. You will be expected to take an active role and be responsible for ensuring the core teams are working to set goals and budgets reporting to the Camp Chiefs, as well as attending management and core team meetings, which may be in person or in a digital format.

Head of Programme

As Head of Programme you will be responsible for building a team to deliver the activities including working with outside suppliers, Beaver/Rainbow day, entertainment during the camp and to work with the disability lead to ensure we are fully inclusive for our young people. You will be required to liaise with your teams and to attend core team meetings ensuring timescales, budgets and specific activities are delivered. Attend daily camp management meetings to feedback information to the Camp Chiefs.

Programme team consists of

- Activities / Entertainment team
- Disability team

Head of programme could also be Activities / Disability Lead.

Head of Infrastructure

As Head of Infrastructure you will be responsible for building a team to deliver the site services prior, during and after camp. Also, as part of your team you will oversee the professional services team (fire, first aid and site security). You will be required to liaise with your team and to attend core team meetings ensuring timescales, budgets and specific details are delivered. Attend daily camp management meetings to feedback information to the Camp Chiefs.

Infrastructure Team consists of

- Site Services
- Professional Services

Head of infrastructure could also be Site Services / Professional Services Lead.

Head of Administration

Your role will be to build a team to manage the smooth running of the event. This could include some aspects of the bookings system including booking communications, forms, merchandising, safeguarding and to oversee the media and external communications. You will be required to liaise with your team and to attend core team meetings ensuring timescales and budgets are delivered. Attend daily camp management meetings to feedback information to Camp Chiefs.

Administration team consists of

- Administration Lead
- Media / Communications Lead
- Safeguarding Lead

Head of Administration could also be Administration / Media or Safeguarding Leads

Head of Participants

As Head of Participants you will be responsible for building a team to deliver the required Sub Camp Teams and to liaise with the Youth Commissioners/Advisers prior, during and after the event. To ensure we action the wishes of our young people during the camp and to work with the disability lead to ensure we are fully inclusive for our young people. You will be required to liaise with your team and to attend core team meetings ensuring timescales and budgets are delivered. Attend daily camp management meetings to feedback information to Camp Chiefs.

Participants Team Consists of

- Sub Camp Lead
- Youth Camp Lead

Head of Participants could also be Sub Camp / Youth Camp Lead