



Girlguiding Nottinghamshire County Awards

A step-by-step guide to the awards process

County and Chief Commissioners Awards

1. Guiders must complete a generic Nomination Form and send to the team at the office by 1st June each year.

Important information when completing a Nomination Form:

- The deadline for nominations is 1st JUNE. Late applications will be considered at the discretion of the committee.
 - All forms MUST be signed by a Division Commissioner otherwise the committee cannot process the nomination.
 - The committee **CANNOT** process nominations without the nominee's membership number.
2. The Awards Committee meets to assess nominations. Awards are decided upon according to the following criteria:
 - Membership type
 - Details provided in the nomination form
 - Whether the nominee has previously received an award(s)

The committee organises recipients into the following award categories:

- Courage
 - Oak Leaf
 - Star
 - Chief Commissioners Award
3. Those who meet the criteria for Courage, Oak Leaf or Star awards receive an invitation to the County Awards event (usually held in September/October)
 4. Those who meet the criteria for the Chief Commissioners Award:
 - The Proposer is contacted to provide further information about the nominee
 - Nomination forms and further information are sent by the office to Midlands Awards committee by the end of August
 - If successful, the recipient is contacted directly by the Midlands Awards Committee with an invitation to the Regional Awards event

Service Awards

Presentations are made to those with 30 years and upwards long service:

1. Go Coordinator will run off a long service report. It is imperative that Go is up to date as this is the only record used to check long service.
2. This will then be sent to all Division Commissioners via email by the office
3. If there are any discrepancies Division Commissioners must contact the Awards Committee Chair to let them know
4. Recipients receive an invitation to the County Awards event (usually held in September/October)

National Awards (Laurel or Silver Fish)

Approach the Awards Committee Chair for further details about how to nominate someone for this award.

County Commissioner Thanks Badge

This is awarded by the County Commissioner, at her discretion, to recipients who support at a county level.

County Brooch

Awarded by the County Commissioner, to recipients, at the end of a County Appointment.